



March 24, 2020

VIA e-mail: [rpaternoster@acss.org](mailto:rpaternoster@acss.org)

Rocco Paternoster  
Association of California State Supervisors (ACSS)  
3000 Advantage Way, Suite 210  
Sacramento, CA 95834

**Subject:** Department of Parks and Recreation (DPR) - COVID-19 Emergency Response

Dear Mr. Paternoster:

The purpose of this notice is to advise ACSS that, effective immediately, the DPR will begin exploring opportunities to redirect employees that have been identified as non-essential in alignment with the Governor's direction to ensure continuity of business operations for California. The intent is to maximize utilizing skill sets to perform essential functions where needed to meet the operational needs of the department.

DPR is acting quickly to protect the health and safety of all its employees, as we respond to this novel coronavirus (COVID-19). As a result, it is imperative that we develop emergency business plans that maximize the use of our employees in order to perform all essential functions necessary to preserve the continuity of the department's responsibility to its employees and the public. DPR is following all guidance from the Centers for Disease Control and Prevention and local public health departments to ensure the safety of its employees as this situation evolves.

DPR appreciates your patience as we respond to this current state of emergency. Should you have any questions, concerns or would like to meet on this issue you may contact me at 916-202-3972 or via e-mail at [Odiri.Napper@parks.ca.gov](mailto:Odiri.Napper@parks.ca.gov).

Sincerely,

Odiri Napper  
Labor Relations Manager I (Acting)

cc: Danyal Noel, Personnel Officer, Administrative Services, DPR